**BSL-3 Access Request Instructions**

Please complete the enclosed forms to request access for work in the BSL-3 laboratory.

1. **Provide ALL documents listed on Form I.**
	1. All research that requires use of a BSL-3 laboratory must undergo IBC\* review. Access cannot be granted without IBC approval.
	2. Submitted forms serve as your application, for submission to the IBC, for review and approval of work in the BSL-3 laboratory.
	3. All users requesting access to BSL-3 laboratory must document the following, **mandatory** experience (within the past 5 years):
2. Experience working in a BSL-2 laboratory (two [2] years minimum).
3. Experience with cell cultures using a biosafety cabinet (two [2] years minimum).
4. Experience working with eukaryotic viruses (one [1] year minimum).
5. **BSL-3 Training**
	1. In addition to IBC review and approval of your application, all individuals proposed for access (Form III) will be required to complete the following training:
		1. Didactic Training: How to work safely in a BSL-3 laboratory. (BSL-3 Safe work practices & procedures).
		2. Facility specific orientation (Laboratory walk-through, Mechanical support space walk-through, and BSL-3 design fundamentals).
		3. Proficiency demonstration consisting of hands on training and one-on-one observation of practices and procedures.
	2. Didactic and Facility specific training is not complete until all trainees pass a written examination. In addition, competency in using BSL-3 laboratory techniques must be demonstrated and documented for unsupervised access to BSL-3 facilities.
6. **Completion of Annual BSL-3 Refresher Training**
	1. Satisfactory completion of periodic refresher training is mandatory.