Controlled Substances Disposal Event

May 25th, 2016
9:00 am to 2:00 pm

PSOM Stellar Chance Laboratories Conference Room 104

EHRS and OAW are hosting an event to encourage registrants to properly dispose of outdated and unwanted controlled substances. The materials will be transferred to Penn’s licensed reverse distributor and they will be sent offsite for incineration at the conclusion of the event. The Office of the Vice Provost for Research is covering the disposal costs.

The DEA has recently published new regulations pertaining to the use and disposal of controlled substances. EHRS and OAW will be onsite to answer questions and provide information about these new regulations.

Instructions to participate in the event

1. A drug inventory form must be completed electronically and submitted to EHRS. Please keep the form as an Excel document. Forms must be forwarded electronically to Jim Crumley and received by May 18, 2016 if you wish to participate.*
   a. To determine the NDC number for a drug, search the FDA website.

2. On May 25th, 2016 bring the items to PSOM Stellar Chance, room 104 from 9 am – 2 pm.
   a. For quicker processing, please segregate Schedule I and Schedule II drugs from any Schedule III/IV/V drugs. Schedule III-V drugs may be bagged together.
   b. DEA regulations require that two employees (at least one individual should be either the registrant or an authorized user) of the registrant escort the materials to the event. DEA regulations also require employees must witness the ‘destruction’ of the controlled substances, so please plan accordingly.

3. Copies of the transfer documents will be provided as documentation. These must be maintained in your file for a minimum of two years.

*This event is limited to current DEA registrants who wish to dispose of outdated or unwanted controlled substances used in basic research.

If you have any questions please contact:

Jennifer Davis or Jim Crumley
OAW or EHRS
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