The Chemical Hygiene Work Plan (CHWP) is now completed through Penn’s BioRAFT laboratory inspection system. In order to complete the CHWP, Lab Safety Coordinators or Principal Investigator (PI) must complete a short Lab Hazard Identification Tool (LHIT) each year or when hazards in the lab change. The LHIT identifies relevant Standard Operating Procedures (SOPs) and Fact Sheets from Penn’s Chemical Hygiene Plan to be included in the CHWP.

After the LHIT is completed the PI will be prompted to certify the hazard survey. Upon PI approval BioRAFT will prepare a Chemical Hygiene Work Plan and Lab Safety Assurance Statement (example shown below) with links to applicable SOPs and Fact Sheets for the lab. A link to the document will then be emailed by BioRAFT to all lab members.

If the lab has lab-specific hazard control plans (Lab-SOPs) the PI should check the box indicating these exist and forward the lab-specific hazard control plans to EHRS. EHRS will attach the lab-specific hazard control plans to the documents tab of the lab’s BioRAFT profile so that they available to all lab members.

A paper copy of the CHWP no longer needs to be posted in the lab.