Controlled Substances Disposal Event

May 22nd, 2017
9:00 am to 2:00 pm

PSOM Stellar Chance Laboratories – Conference Room 104

EHRS and OAW are hosting an event to encourage registrants to properly dispose of outdated and unwanted controlled substances. This event is open to all University employees who are current DEA registrants. The Office of the Vice Provost for Research is covering the costs for the event so there is no charge to participate.

EHRS and OAW staff will be onsite to answer questions and provide information on how to work with controlled substances in a compliant manner.

Instructions to participate in the event

1. A drug inventory form must be completed electronically and submitted to EHRS. Forms must be forwarded electronically to Jim Crumley and received by 4:00pm on May 15th, 2017 if you wish to participate.*

2. On May 22nd, 2017 bring the items to PSOM Conference room from 9 am – 2 pm. DEA regulations require that two employees of the registrant escort the materials to the event and at least one of the people must be an Authorized User. The materials will be transferred directly to Penn’s licensed reverse distributor and they will be sent offsite for incineration at the conclusion of the event.

3. Copies of the transfer documents will be provided as documentation. These must be maintained in your file for a minimum of two years.

*This event is limited to current DEA registrants who wish to dispose of outdated or unwanted controlled substances.

If you have any questions please contact:

Jennifer Davis or Jim Crumley
OAW or EHRS
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